

2018-2019 Verification
FAFSA Information Required to be Verified and
Documentation Requirements

FAFSA Information Required to be Verified	Required Documentation
<i>Income information for tax filers</i> (a-g shown in verification letter)	(1) Signed paper copy of the 2016 IRS tax return that was used by the tax filer for submission to the IRS. OR (2) A tax transcript obtained from IRS.
<i>Income information for nontax filers</i> (a shown in verification letter)	(1) A signed statement certifying that the individual has not filed and is not required to file a 2016 income tax return, and a listing of the sources of any 2016 income earned by the individual from work and the amount of income from each source; AND (2) A copy of IRS Form W-2, or an equivalent document, for each source of 2016 employment income received by the individual.
<i>Number of Household Members</i>	(1) A statement signed by the student and, if a dependent, at least one parent that lists the name and age of each household member, and the relationship to the student. Note: Verification of number of household members is not required if: <ul style="list-style-type: none"> • For a dependent student, the household size reported is two with a single, divorced, separated, or widowed parent or is three with parents who are married or are unmarried and living together; or • For an independent student, the household size reported is one if the student is single, divorced, separated, or widowed, or the household size reported is two if the applicant is married.
<i>Number in College</i>	(1) A statement signed by the student and, if dependent, by at least one parent listing the name and age of each household member who is or will be enrolled at least half time in a degree or certificate program at an eligible college. (2) The statement must also give the name of each college. Note: Verification of the number of household members in college is not required if the number in college reported is "1".
<i>High School Completion Status</i>	Student must provide one of the following documents that indicate their high school completion status: <ul style="list-style-type: none"> • A copy of a high school diploma. • A copy of a final, official high school transcript that shows the date when the diploma was awarded.

	<ul style="list-style-type: none"> • A copy of a General Educational Development (GED) certificate or GED transcript that indicates the student passed the exam. • Certification of a passing score on a test that the student's state authorizes and recognizes as the equivalent of a high school diploma. • An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree at any participating school. • A copy of a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent) if state law requires homeschooled students to obtain that credential. • A transcript or the equivalent, signed by the parent or guardian of a homeschooled student, which lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.
<p><i>Identity/Statement of Educational Purpose</i></p>	<p>(1) Students should appear in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID.</p> <p>Note: An ID issued by a state university or college is not sufficient for this purpose.</p> <p>(2) Students must also sign a statement of educational purpose that certifies who they are and that the federal student aid they may receive will only be used for educational purposes and for the cost of attending the school for the stated award year.</p> <p>Note: A student who is unable to appear at the school must go to a notary public and sign the statement of educational purpose (see form on University website under 'Forms & Publications' and 'Student Financial Forms'). The student must then submit to the University that statement, a certification from the notary that the student appeared before them and presented a government-issued photo ID confirming identity, and a copy of the same ID.</p>