

## 2022-2023 Verification FAFSA Information Required to be Verified and Documentation Requirements

FAFSA Information Required to be Verified	Required Documentation															
<i>Income information for <b>tax filers</b></i> (a-g shown in verification letter)	<p>(1) Signed paper copy of the 2020 IRS tax return that was used by the tax filer for submission to the IRS.</p> <p><b>OR</b></p> <p>(2) A tax transcript obtained from IRS.</p>															
<i>Income information for <b>nontax filers</b></i> (a shown in verification letter)	<p>(1) A signed statement certifying (a) that the individual has not filed and is not required to file a 2020 income tax return, and (b) a listing of the sources of any 2020 income earned by the individual from work and the amount of income from each source;</p> <p><b>AND</b></p> <p>(2) A copy of IRS Form W-2, or an equivalent document, for each source of 2020 employment income received by the individual.</p> <p><b>AND</b></p> <p>(3) Except for dependent students, verification of non-filing from the IRS or other relevant tax authority dates on or after October 1, 2021.</p>															
<i>Number of Household Members</i>	<p>(1) A statement signed by the student and, if a dependent, at least one parent that lists the name and age of each household member, and the relationship to the student.</p> <p><b>Note:</b> Verification of number of household members is not required if:</p> <ul style="list-style-type: none"> <li>• For a dependent student, the household size reported is two with a single, divorced, separated, or widowed parent or is three with parents who are married or are unmarried and living together; or</li> <li>• For an independent student, the household size reported is one if the student is single, divorced, separated, or widowed, or the household size reported is two if the applicant is married.</li> </ul>															
<i>Sample Household size</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Name</th> <th style="width: 10%;">Age</th> <th style="width: 20%;">Relation to Student</th> <th style="width: 20%;">Name of college</th> <th style="width: 10%;">Y/N Enrolled at least half-time</th> </tr> </thead> <tbody> <tr> <td>Jane Doe</td> <td>37</td> <td>Student</td> <td>Amberton</td> <td style="text-align: center;">Y</td> </tr> <tr> <td>John Doe</td> <td>35</td> <td>Spouse</td> <td></td> <td style="text-align: center;">n/a</td> </tr> </tbody> </table> <p><b>Signed by the Student</b> _____ <b>Date:</b> _____</p>	Name	Age	Relation to Student	Name of college	Y/N Enrolled at least half-time	Jane Doe	37	Student	Amberton	Y	John Doe	35	Spouse		n/a
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John Doe	35	Spouse		n/a												

<p><i>Number in College</i></p>	<p>(1) A statement signed by the student and, if dependent, by at least one parent listing the name and age of each household member who is or will be enrolled at least half time in a degree or certificate program at an eligible college.</p> <p>(2) The statement must also give the name of each college.</p> <p><b>Note:</b> Verification of the number of household members in college is not required if the number in college reported is "1".</p>
<p><i>Identity/Statement of Educational Purpose</i></p>	<p>(1) Students should appear in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID.</p> <p><b>Note:</b> An ID issued by a state university or college is not sufficient for this purpose.</p> <p>(2) Students must also sign a statement of educational purpose that certifies who they are and that the federal student aid they may receive will only be used for educational purposes and for the cost of attending the school for the stated year.</p> <p><b>Note:</b> A student who is unable to appear at the school must go to a notary public and sign the statement of educational purpose (see form on the University website under 'Forms &amp; Publications' and 'Student Financial Forms'). The student must then submit to the University that statement, a certification from the notary that the student appeared before them and presented a government-issued photo ID confirming identity, and a copy of the same ID.</p>